



REQUEST FOR DEFERRED STANDING IN COURSEWORK

STUDENT INFORMATION:		Student Number:	
Given Name:		Family Name:	
Address: PLEASE ENSURE ADDRESS IN MyLION IS CURRENT.			
Email:	Degree (e.g. M.A.):	Program:	

A deferred standing is appropriate if medical or personal problems (of a very unusual nature) make it impossible for the student to complete the course requirements on time, but the requirements can be completed with an extension of time for more than four (4) months. A completion plan maybe required depending on the course being requested for an extension.

Term/Year Registered	Course	Expected Date of Completion	Instructor's Signature

Reason for Deferral (attach a doctor's note, if applicable)

Please note that this form will not be processed for students who have outstanding fees.

Recommended by:

Director of Program	Date

Approved by:

Registrar	Date

Enrolment Services use only:

Date of Approval	Coordinator of Enrolment Services